



TCC Christian Preschool

Mobile Phone and Use of Photographs Policy

Policy Statement

Children have their photographs taken to provide evidence of their achievements for developmental records (The Early Years Foundation Stage, EYFS 2007). This policy is to protect children and staff and to maintain high standards of care. It is inclusive of all adults and children.

Procedures

- Under the General Data Protection Regulation (GDPR) 2018, the pre-school must seek parental consent to take photographs and use video recorders, or any image recording device.
- Photographs will be taken during indoor and outdoor play and during pre-school visits and displayed in a child's development records for children and parent/carers to look through and will only be taken using the preschool camera
- Often photographs may contain other children in the background
- Events such as outings, Christmas and Easter services and fundraising may be recorded by video and photographs by staff and parents/carers. Parents/carers must not post pictures on social network sites of children other than their own unless they have specific permission from other parents of children who may be in the pictures. Staff and parents/carers must adhere to the preschools Social Network Policy
- On occasion we might like to use photographs of the children taking part in an activity to advertise/promote our pre-school via our church website etc, however in this instance specific parental permission for these events would be required
- Most mobile phones have a built camera so staff mobile phones are kept on the kitchen hatch.
- Pre-school mobile phone is kept on the admin table.
- Photos may be taken using the preschool camera or tablet/ipad.
- Visitors to the setting will be advised that all mobiles must either be turned off (which is preferable) or kept out of sight (in a bag or pocket). Visitors will not be allowed to carry a mobile in their hands

1.3 Keeping safe

1.4 Health and well-being

2.2 Parents as partners

3.3 The learning environment

4.2 Active learning

Signed Manager

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